

Documents are to be addressed to the Joint
Registration and not by name



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098
Phone : (033) 2335 4767
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June 10, 2014

Policy-01/12-13 (ERO)

The Registrar,
University of North Bengal,
Raja Rammohunpur,
West Bengal-734 430.

Sub: Inviting proposals from Colleges for the (1) Scheme for organizing Conferences, Workshops and Seminars in Colleges; (2) Minor Research Projects for Teachers; and (3) Construction of Women's Hostel during Twelfth Plan.

Madam,

Kindly refer to the subject mentioned above. In this context, I shall be obliged if you could bring this to the notice of the Colleges under your jurisdiction/purview that proposals, complete in all respects may reach the UGC, Eastern Regional Office by August 01, 2014.

The following documents/information is required for organizing Conferences, Workshops and Seminars in Colleges:

- (i) Annexure-I, duly complete in all respects.
- (ii) If International activity clearance from Government of India should be obtained and give resources for International travel.
- (iii) A letter from academic association/academic body or academic/professional institution association of business/industry, voluntary organization, NGO, registered society/trust, must be furnished with the application, in case of collaboration.

The following documents/information is required for Minor Research Projects for Teachers (permanent/regular):

- (i) Annexure-I, duly complete in all respects.
- (ii) Annexure-VIII (Assessment Certificate).

The following documents/information is required for the Scheme of Construction of Women's Hostel:

- (i) Annexure-I, Annexure-II & Abstract of the Estimates;
- (ii) Rate Conformity Certificate;
- (iii) Plan approved by the local authority;
- (iv) Plan (blue print) duly signed by a qualified Engineer/Registered Architect and countersigned by the Principal;
- (v) Detailed Estimates duly signed by a qualified Engineer/Registered Architect and countersigned by Registrar/Principal;
- (vi) Composition of Building Committee (Committee may be formulated as per Twelfth Plan Building Guidelines);

- (vii) (a) A Certificate from the Principal to the effect that the Plan & Estimates of the Building has been approved by the Building Committee;
(b) A Certificate from the Principal to the effect that the Plan & Estimates are in conformity with the norms as suggested by the Commission and the rates are as per CSR of the Region;
- (viii) A copy of the Building Committee resolution, duly signed by the members present, indicating the covered area in sq. meter, cost per sq. meter, basis of the estimates on the basis of current schedule of rates of the project, period for the completion, and likely date of starting the construction;
- (ix) Land ownership and possession certificate from the Principal;
- (x) Mode of Construction viz. through Contractor, Deposit work with PWD/CPWD/equivalent Govt. agency/Public Sector Undertaking or by the College itself provided the College appoints competent, authorized persons to supervise the work;
- (xi) A Certificate from the competent authority (Principal) that the expenditure over and above UGC grant, if any, will be met by the College from its own resources and the construction will not be delayed for want of extra funds;
- (xii) A Certificate from a qualified Engineer/Registered Architect regarding the structural soundness of the existing structure to bear the load of the proposed building, in case it is going to be constructed/(or extended) upon the ground floor building, now or in future (not applicable for new construction, starting from ground floor); and
- (xiii) Soil Report from a qualified Engineer for new construction, starting from ground floor.

The Guidelines of the above mentioned schemes may be seen at the website of the UGC, www.ugc.ac.in.

Yours faithfully,


(Dr. Mohammad Arif)
Joint Secretary



Dr. Archana Thakur
Deputy Secretary

University Grants Commission
35, Ferozeshah Road,
New Delhi-110001
Ph.No.011-23386128

D.O. F. 14-1/2013(SCT)

Dear Registrar,

As you are aware, the University Grants Commission's five schemes (i) Equal Opportunity Cell (ii) Remedial Coaching for SC/ST/OBC (non-creamy Layer) & Minority Community Students (iii) Coaching Classes for Entry into Services for SC/ST/OBC (non-creamy Layer) & Minority Community Students;(iv) Coaching for NET for SC/ST/OBC (non-creamy Layer) & Minority Community Students and (v) Scheme(format III to V) for Persons with Disabilities which were hitherto part of the Merged Scheme, will be implemented as independent schemes during the XII Plan Period in Universities and Colleges. The detailed guidelines of schemes may be seen on UGC website www.ugc.ac.in. The formats may be seen in notice dated 10-02-2014 on the UGC website www.ugc.ac.in.

The enrolment of SC/ST/OBC (non-creamy layer) and Minority students of the Universities should be given in the prescribed format at s.no.12. It may please be noted that those Universities/Colleges which have already been receiving grant under the above scheme during the XII Plan period may give details of the proposal.

The eligible Universities/Colleges may send their acceptance and proposals for each scheme separately in the prescribed proforma.

It is informed that those Universities/Colleges which have already sent the proposals, need not send it again.

This letter may please be brought to the notice of the Colleges affiliated to your University for necessary action.

With regards,

The Registrar,
North Bengal University
Raja Ram Mohanpur, Dist.
Darjeeling - 734 430.(WB)

Yours sincerely,

(Dr. Archana Thakur)
Deputy Secretary