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ENLIGHTENMENT TO PERFECTION

UNIVERSITY OF NORTH BENGAL
Office of the Registrar
N. B. U, Dist.- Darjeeling, Pin-734013.

Applications are invited within 01.10.2018 from bonafide Indian Citizens for filling-up of vacancies to the under mentioned substantive posts of Officers and Librarians (25 Posts) from Sl. No. 1 to 21 and 1 Post at Health Centre at Sl. No. 22 :-

1. Deputy Controller of Examinations– 1 Post (UR),
2. Assistant Controller of Examinations – 2 Posts (1 SC, 1 UR),
3. Assistant Registrar –2 Posts (1 SC, 1 UR),
4. Accounts Officer– 1 Post (SC),
5. Assistant Engineer –2 Posts (1 SC, 1 UR),
6. Superintendent (Press) – 1 Post (UR),
7. Medical Officer – 1 Post (UR),
8. Technical Officer (III) – 1 Post (UR),
9. Technical Officer (I) – 1 Post (UR),
10. Scientific Officer – 1 Post (UR),
11. Electro Instrumentation Officer – 1 Post (UR),
12. Micro- Analyst -1 Post (UR),
13. System Manager – 1 Post (UR),
14. System Engineer – 1 Post (UR),
15. Programmer – 2 Posts (1 UR, 1 ST),
16. Senior Scientific Research Officer – 1 Post (UR),
17. Scientific Research Officer Gr.-II – 1 Post (UR),
18. Assistant Curator – 1 Post (UR),
19. Documentation Officer (Lien Bound) – 1 Post (UR),
20. University Librarian– 1 Post (UR),
21. Assistant University Librarian– 1 Post (ST),
22. Junior Pharmacist – 1 Post (UR).

Detailed information, specialization, if any, qualification and Application Form will be available in the University Portal at <http://www.nbu.ac.in> (Recruitment Section). Those who are employed must apply through proper channel. Filled in Application Form, complete in all respects and signed by the candidate, along with requisite fees must be submitted to the Office of the Registrar, N.B.U. on or before 01.10.2018

Those intending to apply for Post of University Librarian must log on to website : <https://www.nbu-journals.in>, register themselves and upload details of API score as per latest Govt. Order, including bank draft no. and obtain a print out of calculated API Score for attaching the same to the filled in application for submission. An applicant should refer to list of UGC approved Journals and list of University approved publishers uploaded in the website for claiming API Scores under category III. An applicant may also provide hard copies of any other publication prior to 16.07.2016 together with the application in support of his / her candidature for consideration of the University.

One who had already applied earlier in response to our advertisement (Advt. No. 33/R-13 dated 21.02.2013 or Advt. No. 34/R-13 dated 21.02.2013) are required to apply again, however, such applicants may quote old bank draft number submitted earlier and shall purchase a new bank draft of the rest amount of enhanced application fee.

Advt No.:128 / R-2018 Dated: 11.09.2018

Registrar

Detailed Information and Qualification for Officer Posts

1. Deputy Controller of Examinations – Department : Examination Branch, N.B.U. : 1 post [UR]

[Pay Band :Rs. 15,600 – 39,100/- + G.P. :Rs. 8,000/-]

Essential Qualifications:

- i. Uniformly good academic records with a Master's Degree with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
- ii. Atleast 10 (Ten) years of experience as Lecturer / Assistant Professor in the AGP of Rs. 6000/- and above with experience in educational administration in Academic Institutions like University, Research Establishment and / or in an institute of higher learning of which 5 (five) years must be in a University or in an Institute of Post Graduate Study.

OR

Comparable experience in research establishments and other institutions of higher learning.

OR

10 (ten) years' administrative experience, of which 5 (five) years shall be as Assistant Registrar or equivalent post.

- iii. Age not less than 35 years. Relaxable in case of exceptionally qualified candidates.

- Note -Provided further that incase of employees of the University who are otherwise found suitable for the post of Deputy Controller of Examinations, the prescribed academic qualification / administrative experience / age may be reduced or waived on recommendation of the Standing Committee.

Desirable Qualification :

- i. A Doctorate Degree or published papers of high standard.
- OR
- ii. Experience of at least 10 (ten) years' in a fairly senior position in any academic institutions like a College or a University or a research organisation.
 - iii. It is essential to have experience of at least 3 (three) years in conducting of examinations in either undergraduate teaching institution or equivalent.

**2. Assistant Controller of Examinations – Department : Jalpaiguri Campus, N.B.U. : 1 post [(SC)]
Examination Branch, N.B.U. : 1 post [(UR)]**

[Pay Band :Rs. 15,600 – 39,100/- + G.P.:Rs. 6,000]

Essential Qualifications:

- i. Uniformly good academic record with a Master's Degree with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed or 50% marks in average taking from H.S. to P.G. levels.
- ii. At least 10 (ten) years' experience in Supervisory capacity in a University or a Research Institute or a Government / Quasi-Government organisation.
- iii. At least 5 (five) years' administrative experience as section in-charge / supervisory level.
- iv. Age not below 30 years. Relaxable in case of exceptionally qualified candidates.
 - Age Limit - Maximum age limit 50 years.
 - Note -Provided further that incase of employees of the University who are otherwise found suitable for the post of Assistant Controller of Examination, the prescribed academic qualification / administrative experience / age may be reduced or waived on recommendation of the Standing Committee.

Desirable Qualification :

- i. A degree in Business Management / Law / Statistics / Planning / Commerce / Economics.
- ii. It is essential to have experience of at least 5 (five) years in conducting of examinations in either undergraduate teaching institution or equivalentor University Examinations.

**3. Assistant Registrar – Department : Jalpaiguri Campus, N.B.U. : 1 post [(SC)]
Office of the Registrar, N.B.U. : 1 post [(UR)]**

[Pay Band :Rs. 15,600 – 39,100/- + G.P.:Rs. 6,000]

Essential Qualifications:

- i. Uniformly good academic record with a Master's Degree with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
- ii. At least 10 (ten) years' experience in Supervisory capacity in a University or a Research Institute or a Government / Quasi-Government organisation.
- iii. At least 5 (five) years' administrative experience.
- iv. Age not below 30 years. Relaxable in case of exceptionally qualified candidates.
 - Age Limit - Maximum age limit 50 years.
 - Note -Provided further that incase of employees of the University who are otherwise found suitable for the post of Assistant Registrar, the prescribed academic qualification / administrative experience / age may be reduced or waived on recommendation of the Standing Committee.

Desirable Qualification :

- i. A degree in Business Management / Law / Statistics / Planning / Commerce / Economics.
- ii. At least 5 (five) years' experience in the University administration.

4. Accounts Officer – Department : Jalpaiguri Campus, N.B.U. : 1 post [(SC)]

[Pay Band :Rs. 15,600 – 39,100/- + G.P.:Rs. 6,000]

Essential Qualifications:

- i. Uniformly good academic record with a Master's Degree in Commerce / Finance with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
- ii. 5 (five) years of working experience in Supervision, Control, Planning and Management of Accounts and Audit, preparation of budget in Government, Quasi-Government or University or Commercial Establishment.
- iii. Age not below 30 years. Relaxable in case of exceptionally qualified candidates.
 - Age Limit - Maximum age limit 50 years.
 - Note -Provided further that incase of employees of the University who are otherwise found suitable for the post of Accounts Officer, the prescribed academic qualification / administrative experience / age may be reduced or waived on recommendation of the Standing Committee.

Desirable Qualification :

- i. Chartered Accountant or Cost Accountant or Business Management Degree.

**5. Assistant Engineer – Department : Jalpaiguri Campus, N.B.U. : 1 post [(SC)]
Engineering Branch, N.B.U. : 1 post [(UR)]**

[Pay Band :Rs. 15,600 – 39,100/- + G.P.:Rs. 6,000]

Essential Qualifications:

- i. Uniformly good academic record with a Bachelor's Degree in Engineering with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
- ii. At least 02 (two) years' experience in a position involving supervision, control and planning of construction work under Government / Quasi-Government organisation or in University and such other institutions.
- iii. The requirement of Bachelor's Degree may be waived in the case of A.M.I.E. with at least 15 (fifteen) years' experience as sub-Assistant Engineer in a Government / Quasi Government / University / Institute of Higher Learning.
- iv. Age not below 30 years. Relaxable in case of exceptionally qualified candidates.
 - Age Limit - Maximum age limit 50 years.
 - Note -Provided further that incase of employees of the University who are otherwise found suitable for the post of Assistant Engineer, the prescribed academic qualification / administrative experience / age may be reduced or waived on recommendation of the Standing Committee.

Desirable Qualification :

- i. Degree or equivalent qualification in Civil or Electrical Engineering.

6. Superintendent, University Press:Department : University Press, N.B.U. : 1 post [UR]

[Pay Band: Rs. 15,600 – 39,100/- + G.P.:Rs. 6,000/-]

Essential Qualifications:

- i. Uniformly good academic record with a Master's Degree with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
 - ii. For graduates with degree / diploma in Printing Technology, the Master's Degree may be waived.
 - iii. At least 2 (two) years' experience in printing and publication and in Management of Printing Press.
 - iv. Age not below 30 years. Relaxable in case of exceptionally qualified candidates.
- Age Limit - Maximum age limit 50 years.
- Note -Provided further that incase of employees of the University who are otherwise found suitable for the post of 'Superintendent, University Press', the prescribed academic qualification / administrative experience / age may be reduced or waived on recommendation of the Standing Committee.

Desirable Qualification :

- i. 15 (fifteen) years' experience in Management of a Government / University / College Press University Branch Supervisory position in which case the requirement of a Master's Degree may be waived.

7. Medical Officer:Department : Health Centre, N.B.U. : 1 post [UR]

[Pay Band: Rs. 15,600 – 39,100/- + G.P.:Rs. 8,000/-]

Essential Qualifications:

- i. An M.B.B.S. Degree recognized by the I.M.C.
- ii. At least 10 years' experience of medical practice in a Government / Military / Quasi Government hospital.
- iii. Age not below 35 years. Relaxable in case of exceptionally qualified candidates.
- iv. 10 years' experience in hospital may be relaxed in case of private practice of reputation for 15 years.

Desirable Qualification :

- i. Post Graduate Degree in any of the branches of Medical Science or Diploma in Public and Tropical Medicine.

8. Technical Officer (III):Department : University Science & Instrumentation Centre, N.B.U. : 1 post [UR]

[Pay Band :Rs. 37,400 – 67,000/- + G.P. :Rs. 10,000/-]

Essential Qualifications:

- i. Uniformly good academic record with a M.E. / M.Tech. in Instrumentation / Electronic Engineering or Optics and Opto-Electronics or Master's Degree in Instrumentation Science or Applied Physics with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
- ii. Ph.D. in Instrumentation / Electronics Engineering / Applied Physics / Physics.
- iii. Minimum 8 (eight) years' experience at an Institute of Higher Learning / Industry of which, five years should be in the pay scale of Assistant Professor or equivalent.
- iv. The candidate should have research experience with high quality publications in instrumentation and / or patents related to new design and process instrumentation.
- v. Maximum age limit-50 years. Relaxable in case of exceptionally qualified candidate.

9. Technical Officer (I):Department : University Science & Instrumentation Centre, N.B.U. : 1 post [(UR)]

[Pay Band Rs. Rs. 15,600 – 39,100/- + G.P. Rs. 6,000/-]

Essential Qualification:

- i. Uniformly good academic record with a Master's Degree in Physics with specialization in Electronics or Optro-electronics Instrumentation, M.E./M.Tech in Electronics/Computer Science/Electrical/IT, Computer Science / Engineering with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
- ii. 2 (Two) years' experience in working with research instruments in a recognized laboratory / College or University teaching.
- iii. Age not below 30 years. Relaxable in case of exceptionally qualified candidates.

➤ Age Limit - Maximum age limit 50 years.

➤ Note -Provided further that incase of employees of the University who are otherwise found suitable for the post of 'Technical Officer (I)', the prescribed academic qualification / administrative experience / age may be reduced or waived on recommendation of the Standing Committee.

10. Scientific Officer :Department : University Science & Instrumentation Centre, N.B.U. : 1 post [(UR)]

[Pay Band Rs. Rs. 15,600 – 39,100/- + G.P. Rs. 6,000/-]

Essential Qualification:

- iv. Uniformly good academic record with a Master's Degree in Physics with specialization in Electronics or Optro-electronics Instrumentation, M.E./M.Tech in Electronics/Computer Science/Electrical/IT, Computer Science / Engineering with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
- v. 2 (Two) years' experience in working with research instruments in a recognized laboratory / College or University teaching.
- vi. Age not below 30 years. Relaxable in case of exceptionally qualified candidates.

➤ Age Limit - Maximum age limit 50 years.

➤ Note -Provided further that incase of employees of the University who are otherwise found suitable for the post of 'Technical Officer (I)', the prescribed academic qualification / administrative experience / age may be reduced or waived on recommendation of the Standing Committee.

11. Electro-Instrumentation Officer :Department : Chemistry, N.B.U. : 1 post [UR]

[Pay Band Rs. 15,600 – 39,100/- + G.P. Rs. 6,000/-]

Essential Qualifications:

- i. Uniformly good academic record with a M.Sc. / M.Tech. with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
 - ii. Two years' experience in the Operation and maintenance of Infrared, Un-visible Spectrophotometre, Polarographs, Flame Photometre, Ozonator and other sophisticated instruments and electro instruments or 2 (two) years' experience of teaching of Electronics / Instrument Instrumentations as subject in U.G. level at the Govt.;. recognized higher education of learning.
 - iii. Working knowledge in electronics.
 - iv. Ability to design and fabricate equipments.
 - v. Age not below 30 years. Relaxable in case of exceptionally qualified candidates.
- Age Limit - Maximum age limit 50 years.
- Note -Provided further that incase of employees of the University who are otherwise found suitable for the post of 'Electro-Instrumentation Officer', the prescribed academic qualification / administrative experience / age may be reduced or waived on recommendation of the Standing Committee.

12. Micro-Analyst :Department : Chemistry, N.B.U. : 1 post [UR]

[Pay Band Rs. 15,600 – 39,100/- + G.P. Rs. 6,000/-]

Essential Qualifications:

- i. Uniformly good academic record with a Master's Degree in Chemistry or M. Tech. with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
 - ii. At least 2(Two) years experience in Microanalysis in a recognized laboratory or institute.
 - iii. Maximum age limit 37 years. Relaxable in case of exceptionally qualified candidate.
- Age Limit - Maximum age limit 50 years.
- Note -Provided further that incase of employees of the University who are otherwise found suitable for the post of 'Micro-Analyst', the prescribed academic qualification / administrative experience / age may be reduced or waived on recommendation of the Standing Committee.

Desirable Qualification :

- i. Experience in operation and maintenance of micro-analytical instruments (coleman etc.)

13. System Manager:Department : Computer Centre, N.B.U. : 1 post [UR]

[Pay Band :Rs. 37,400 – 67,000/- + G.P. :Rs. 10,000/-]

Essential Qualifications:

- i. Uniformly good academic record with a M.E. / M.Tech / M.Sc. (Computer Science) or M.C.A. with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
- ii. Minimum 10 (ten) years' experience in Network Management, Software Development, Hardware Maintenance at an Institute of Higher Learning / Industry, of which at least three years should be in the pay scale of Reader or equivalent.
- iii. Maximum age limit-50 years. Relaxable in case of exceptionally qualified candidate.

Desirable Qualification :

- i. Ph.D. or equivalent Research Publications.

14. System Engineer:Department : Computer Centre, N.B.U. : 1 post [UR]

[Pay Band Rs. 15600 – 39100/- + GP Rs. 8,000/-]

Essential Qualifications:

- i. Uniformly good academic record with a Master's Degree in Computer/ Information Science / Technology / Computer Applications / M.E. / M.Tech. OR having a 'B' Level or above from DOEACC, Government of India with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed along with at least 5 (five) years' experience in system management in academic institution / Government / Quasi Government / Corporate bodies.
- ii. Experience in System Engineering and Support activity in responsible position of Computer Centre of an institute of Higher Learning / University / Government Organization / Industry / other higher academic bodies of which, 5 (five) years in the pay scale of Assistant Professor or equivalent.
- iii. Maximum age limit-50 years. Relaxable in case of exceptionally qualified candidates.

Desirable Qualification :

- i. Teaching Experience in Computer System Architecture Operating System and Distributed System, in Govt. affiliated, A.I.C.T.E. recognized Institutions of Higher learning.
- ii. Experienced in Unix / Linux System and Network Administration.
- iii. Familiarity with PC and Network hardware and internet uplinks, installation and up gradation of Open Source and UMS (University Management Service), Packages on servers and workstations.
- iv. Experience in security (Cisco security Application, PIX, IDS), Academic computing and Computer Lab and vendor management.

15. Programmer:Department : Computer Centre, N.B.U. : 1 post [(UR)] and 1 post [(ST)]

[Pay Band : Rs. 15,600 – 39,100/- + G.P.:Rs. 6,000/-]

Essential Qualifications:

Uniformly good academic record with an M.Sc. in Computer science / Electronics / Information Technology / Information OR Master in Computer Application (M.C.A.) OR B.Tech. / B.E. Degree in Computer Science / Computer Engineering / Information Technology / Electronics / Electronics & Instrumentation / Electronic Communication OR having a 'B' Level or above from DOEACC, Government of India with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed along with at least 5 (five) years' experience in system management in academic institution / Government / Quasi Government / Corporate bodies.

- Age Limit - Maximum age limit 50 years.
- Note -Provided further that incase of employees of the University who are otherwise found suitable for the post of 'Programmer', the prescribed academic qualification / administrative experience / age may be reduced or waived on recommendation of the Standing Committee.

Desirable:

- i. Experience in System Management and Networking with Web content filtering, Database Administration, User Support, Large Cluster Installation Management, Voice over IP.
- ii. Ability to handle Disaster Recovery, Storage Configuring, Daily Backup Procedure, etc.

16. Senior Scientific Research Officer :Department : High Energy & Cosmic Ray Centre, N.B.U. : 1 post [UR]

[Pay Band :Rs. 37,400 – 67,000/- + G.P. :Rs. 10,000/-]

Essential Qualifications:

- i. Uniformly good academic record with a Master's Degree in Physics with specialization in Nuclear Physics and Cosmic Ray / High Energy Cosmic Ray Physics with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
- ii. Ph.D. in Physics preferably in the field of High Energy & Cosmic Ray Physics / High Energy Physics (Experimental).
- iii. Minimum 10 (ten) years of Research experience in experimental Research in High Energy Cosmic Ray Physics / High Energy Physics of which, at least 3 (three) years should be in the pay scale of Reader or equivalent.
- iv. Should be actively engaged in research with evidence of published research work of high quality.
- v. Maximum age limit-50 years. Relaxable in case of exceptionally qualified candidate.

Desirable Qualification :

- i. Experience in handling research projects in the field of High Energy / Cosmic Ray Physics and also experience in supervising research students.

17. Scientific Research Officer Gr. II :Department : High Energy & Cosmic Ray Centre, N.B.U. : 1 post [UR]

[Pay Band Rs. Rs. 15,600 – 39,100/- + G.P. Rs. 8,000/-]

Essential Qualifications:

- i. Uniformly good academic record with a Master's Degree in Physics with specialization in Nuclear Physics and Cosmic Ray / High Energy Cosmic Ray Physics with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
- ii. Ph.D. in Physics preferably in the field of High Energy Physics (Experimental) / High Energy & Cosmic Ray Physics.
- iii. Experience in experimental Research in High Energy Cosmic Ray Physics / High Energy Physics / Modern Nuclear Electronics of at least 5 (three) years with published work of high standard.

Desirable Qualification :

- i. Experience in handling research projects in the field of High Energy / Cosmic Ray Physics and also experience in supervising research students.
- ii. Should be actively engaged in research with evidence of published research work of high quality.
- iii. Maximum age limit 50 years.
- iv. Provided further that incase of employees of the University who are otherwise found suitable for the post of Scientific Research Officer Gr. II, the prescribed academic qualification / administrative experience may be reduced for waived on recommendation of the Standing Committee.

18. Assistant Curator:Department : A.K.M.H. Museum, N.B.U. : 1 post [UR]

[Pay Band : Rs. 15,600 – 39,100/- + G.P.:Rs. 6,000/-]

Essential Qualifications:

- i. Uniformly good academic record with a Master's Degree in History or in Museology or in Ancient Indian History or in Archaeology or in Culture Studies or Cultural Anthropology with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
 - ii. For graduates with degree / diploma in Diploma or Training in Museology or Museum Studies or Culture Studies or Manuscript Maintenance or Epigraphy or Numismatic or Fine Arts and allied areas, the Master's Degree may be waived
 - iii. At least 5 (five) years' experience in an administrative position in a reputed museum or teaching experience in Museum related subjects.
 - iv. Age not below 30 years. Relaxable in case of exceptionally qualified candidates.
- Age Limit - Maximum age limit 50 years.
 - Note -Provided further that incase of employees of the University who are otherwise found suitable for the post of 'Assistant Curator, the prescribed academic qualification / administrative experience / age may be reduced or waived on recommendation of the Standing Committee.

Desirable Qualification :

- i. Post Graduate Degree or Diploma or Training in Museology or Museum Studies or Culture Studies or Manuscript Maintenance or Epigraphy or Numismatic or Fine Arts and allied areas.

19. Documentation Officer (Lien Bound) – Department : Centre for Himalayan Studies, N.B.U. : 1 post [UR]

[Pay Band :Rs. 15,600 – 39,100/- + G.P.:Rs. 6,000]

Essential Qualification :

- i. A Master's Degree in Library Science / Information Science / Documentation Science with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) with Master's degree level / Honors at Bachelor's level in Social Science.
 - ii. At least 10 (ten) years' administrative experience in a University or a Research Institute or a Government / Quasi-Government organisation or 5 (five) years of working experience in University Library.
- Age Limit - Maximum age limit 50 years.
 - Note -Provided further that incase of employees of the University who are otherwise found suitable for the post of Documentation Officer, the prescribed academic qualification / administrative experience / age may be reduced or waived on recommendation of the Standing Committee.

20. University Librarian – Department : University Library, N.B.U. : 1 post [UR]

[Pay Band Rs. 37,400 – 67,000/- + G.P. Rs. 10,000/-]

Essential Qualification(As per UGC regulation the applicants need to have required API Score) :

- i. A Master's Degree in Library Science/Information Science/Documentation with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and consistently good academic record as set out in UGC Regulations, 2016.
- ii. At least 13 (thirteen) years of experience as a Deputy Librarian in a University Library or 18 (eighteen) years of experience as a College Librarian.
- iii. Evidence of innovative library services and organization of published work.
- iv. A minimum score as stipulated in the Academic Performance Indicators (API) based on Performance Based Appraisal System (PBAS), set out in the UGC Regulations 2016 in Appendix III Table VIII(B) i.e. cumulative A.P.I. Score of 400.

OR

An outstanding professional with established reputation in the relevant field, who has made significant contribution to the knowledge in the concerned / allied / relevant discipline, to be substantiated by credentials.

Desirable Qualification:

- i. AM.Phil / Ph.D. degree in Library Science / Information Science / Documentation / Archives and Manuscript Keeping.

21. Assistant University Librarian – Department : University Library, N.B.U. : 1 post [(ST)]

[Pay Band Rs. 15,600 – 39,100/- + G.P. Rs. 6,000/-]

Essential Qualification :

- i. A Master's Degree in Library Science/Information Science/Documentation with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and consistently good academic record with knowledge of computerization of library.
- ii. Qualifying in the national level eligibility test conducted for the purpose by UGC or any other agency approved by the UGC.
- iii. However, candidates who are, or have been awarded Ph.D. degree in accordance with the "University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations 2009 shall be exempted from the requirement of the minimum eligibility condition of NET / SLET /SET for recruitment or appointment of Assistant University Librarian.

- Age Limit - Maximum age limit 50 years.
- Note -Provided further that incase of employees of the University who are otherwise found suitable for the post of Assistant University Librarian, the prescribed academic qualification / administrative experience / age may be reduced or waived on recommendation of the Standing Committee.

22. Junior Pharmacist:Department : Health Centre, N.B.U. : 1 post [UR]

[Pay Band – 2 : Rs. 7200 – 25,400/- + G.P.:Rs. 3,300/-]

Essential Qualifications:

- i. Uniformly good academic record with a B. Pharm.from a recognized Universitywith minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
 - ii. Must be registered with the appropriate body in the State.
 - iii. A minimum of 2 (two) years' experience in Government hospital / Health Centre in substantive / Contractual capacity.
- Age Limit - Maximum age limit 40 years. Relaxable in case of exceptionally qualified candidate.
- Note -Provided further that incase of employees of the University who are otherwise found suitable for the post of 'Junior Pharmacist', the prescribed academic qualification / administrative experience / age may be reduced or waived on recommendation of the Standing Committee.

Desirable Qualification :

- i. A minimum 2 (two) years' experience of works either in substantive / contractual capacity in Central / State Hospital / Health Centre of dressings of the patients and have experience to maintain records of the Medical Stores and Patients.
- ii. M. Pharm with specialization in Pharmacology / Toxicology.

General instructions to the candidates

- i. Candidates applying for more than one post will have to apply in separate**Application Form**meant for the purpose.
- ii. Abbreviations used UR – Unreserved, SC – Scheduled Caste, ST – Scheduled Tribe, OBC – Other Backward Caste.
- iii. Application fees :Rs. 2000/- for the post whosePay Band :Rs. 37,400 – 67,000/- + G.P. :Rs. 10,000/-(Rs. 1000 for SC/ST/ OBC-A / OBC-B Candidates), Rs. 1500/- for the post whosePay Band Rs. 15600 – 39100/- + GP Rs. 8,000/- (Rs. 750 for SC/ST/ OBC-A / OBC-B Candidates),Rs. 600/- for the post whose Pay Band : Rs. 15,600 – 39,100/- + G.P.:Rs. 6,000/-(Rs. 300 for SC/ST/ OBC-A / OBC-B Candidates) andRs. 500/- for the post whose Pay Band – 2 : Rs. 7200 – 25,400/- + G.P.: Rs. 3,300/-(Rs. 250 forSC/ST/ OBC-A / OBC-B Candidates). Bank Draft drawn in favourof “**University of North Bengal**” payable at the**NBU Campus Branch** of the**State Bank of India** should be attached with the application form.
- iv. **Candidates who have applied earlier in response to Advt. No. 33/R-13 dated 21.02.2013 & Advt. No. 34/R-13 dated 21.02.2013 are required to apply again, however, such applicants may quote old bank draft number submitted earlier and shall purchase a new bank draft of the rest amount of enhanced application fee.**
- v. No application other than prescribed application form will be considered.
- vi. Persons employed in Government / Semi-Government / Quasi-Government / Autonomous bodiesshould submit their application through proper channel. They may, however, send an advance copy of the application. Those who are unable to process their application through proper channel may submit a 'no objection certificate' from the present employer at the time of the interview. However, they should also submit an undertaking to that effect alongwith the application form. No direct application from such candidates will be entertained. **Contd.....**

- vii. For reservation of OBC, SC, ST the certificates issued by the competent authority within the state of West Bengal shall only be considered valid. Such certificates issued by other states shall not be considered for the purpose of reservation. However such candidates may apply as unreserved candidates.
- viii. Proof of belonging to SC or ST or OBC or Persons with Disability must be submitted alongwith the filledin Application Form and no claim in this regard will be entertained afterwards.
- ix. Age will be calculated as on date of advertisement.
- x. Candidates must write the “**Advt. No.**” and “**Name of the Post Applied For**” on the top of the envelope.
- xi. Application by post, hand or by courier service will be accepted.
- xii. Incomplete applications, applications without self-attested copies of certificates, applications without the requisite fees, or applications received after the due date are liable to be rejected.
- xiii. Filled-in application forms (**ONE SET**) along with two self-addressed unstamped envelope (25 cm X13 cm) and one copy of the recent passport size photograph (identical with the same pasted in the form) and other documents regarding citizenship (by registration), age, qualification, and experience duly attested by the candidate must be sent by Registered Post only and must reach to the Office of the Registrar on or before 27.09.2018.
- xiv. The University shall not entertain any application after the last date and shall not be responsible for any postal delay.
- xv. The University shall reserve the right to cancel the process of recruitment to any category of the above mentioned post(s) without showing any reason whatsoever.
- xvi. The University reserves the right of rejecting any or all the applications without assigning any reason thereof.
- xvii. Mere eligibility will not vest any right on any candidate for being called for interview / in any other form of selection process. Only the short listed candidates will be called for interview. The decision of the University in all matters will be final.
- xviii. No informal correspondence from the candidates will be entertained in connection with the process of selection. Canvassing in any form will entail disqualification of Candidature.
- xix. Applicants for the Post of **University Librarian**, front pages of five best publications (at the maximum) should be attached with application form. However, applicants for the Post of **Assistant University Librarian** may also submit the front page of their publications, if any. The original certificates and complete publications should be placed before the selection committee.
- xx. Supporting documents showing the details of past service in U.G.C. scale must be provided.
- xxi. **Application fee once paid shall not be refunded under any circumstances.**

Registrar
University of North Bengal