

# UNIVERSITY OF NORTH BENGAL

Accredited by NAAC with Grade A

**Dr. Laxmikanta Padhi**  
**Registrar (Officiating)**  
Raja Rammohunpur  
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ENLIGHTENMENT TO PERFECTION

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Ref. No. / R-2017

Dated: 11.12.2017

## Quotation Notice

Sealed quotation are invited from the interested Vendors (vendors should be GST registered) to quote their lowest possible rate inclusive of all taxes / GST within 7 (seven) days, By-back process of one old Canon Photo copier machine, model no. 2022N, from the date of the issuance of this Quotation Notice to the office of the undersigned. For supply of the under-mentioned Equipments / items, for the Office of the Registrar, subject to the following terms and conditions. The purchase order will be issued by the Registrar (Officiating), N.B.U. on the basis of quality as well as lowest rate.

### Description

1. Canon Basic Digital Copier Model iR 2520W in "A3" size Comprising:

- 20 A4 pages per minute print speed
- 1200 X1200 dpi Print Resolution
- 1 to 999 copies at a stretch
- Colour Scanning in "A3" size
- 512 MB RAM (max)
- Network Connectivity & USB Port.
- Duplex (both side) Copying & Printing.
- 400 Mhz Processor
- Pen Drive facility
- Touch Screen Panel Board

### TERMS & CONDITIONS:

1. The Vendor (s) shall provide the self-attested copies of GST Registration, PAN & Trade License.
2. The Vendor (s) shall provide free service, installation.
3. Original copy of OEM certificate.
4. At least 10 year service support in NBU.
5. The Rate shall be inclusive of all taxes.
6. The Vendor (s) shall provide one year warranty of the products.
7. The University authority reserves the right to accept or reject any / all quotations(s) without assigning any reason and shall not be bound to accept the lowest quotation.
8. Quotation should be valid for at least three months.
9. Delivery should be made within 15 days after issuing the supply order.

Advt. No - 145/R-2017.  
Date - 11-12-17.

*Laxmikanta Padhi*  
11/12/17

**Registrar (Offg.)**  
**University of North Bengal**