

University of North Bengal

Tender Notice

Sealed quotations are invited from interested vendors/suppliers for supplying Photocopier to the Department of Microbiology, NBU. For specification, terms and conditions and other details, please visit www.nbu.ac.in

Advt. No: 143/R-18

Date: 26.09.18

Sd/-
Registrar

Enclosure-I

University of North Bengal
Raja Rammohunpur, Dist-Darjeeling (W.B.)

TENDER PAPER FOR PHOTOCOPIER

Sl. No.	Item	Specification	Qty.	Rate for buyback (a)	Rate for new (b)	GST % (c)	Effective total amount with GST [(b-a)+c]
1.	Photocopier	Annexure B	01				

It is certified that on behalf of the organization we are quoting the above prices as per the terms and conditions laid by the University of North Bengal in Annexure-A.

Name of the company:

Signature:

Address:

TERMS AND CONDITION FOR EQUIPMENT

- (1) The quoted rate shall be inclusive of all taxes.
- (2) The equipment shall carry 1 year or more onsite warranty from the date of installation.
- (3) The equipment should be as per specification.
- (4) Taxes will be deducted at source as per prevailing rules of Central and State Government.
- (5) Bill will be released after delivery and successful installation of the equipment(s) subject to satisfactory performance report by the Head of the Department.
- (6) The company must have service centre at Kolkata/Siliguri.
- (7) Copy of PT, Trade License, GST and PAN card duly signed and stamped by the vendor shall be enclosed along with the tender. OEM certificate should also be enclosed with the tender paper.
- (8) The service engineer shall attend the call within 48 hrs for trouble shooting to be done on no wait basis.
- (9) The successful tenderer shall supply the equipment at the Department of Microbiology, University of North Bengal, within 4 weeks from the date of issue of the supply order.
- (10) The University authority reserves the right to accept or rejects any/all quotations without assigning any reason and shall not be bound to accept the lowest quotation.
- (11) The quotation should be valid for at least six months.
- (12) The brochure/catalogue of the equipment shall be enclosed with the tender.
- (13) Selection of the agency will be made on the basis of both technical and financial bids. Technical bids and financial bids shall be sealed by the bidder in separate covers duly superscribed and both the sealed covers shall be put in bigger cover which should also be sealed and duly superscribed. Financial bids of only technically qualified bidders will be considered. In financial bid the amount for buyback of existing photocopier (**see Annexure-B for details**) and the price of new photocopier and the effective price including GST should be mentioned clearly as per given format.
- (14) The last date of submission of tender form is 7 working days from the date of publication.
- (15) For any clarification regarding tender please contact with Dr. A. Bhattacharjee, (Phone No: 0353-2776319)
- (16) The duly filled up tender paper is to be sent to the under noted address.

Dr. A. Bhattacharjee
Head
Department of Microbiology
University of North Bengal
Raja Rammohunpur, P.O. NBU
Dist: Darjeeling. PIN-734013

Sd/-
Registrar

ANNEXURE-B

Existing photocopier for buyback:

Make	Canon
Model	IR2018N
Time of purchase	November 2008

Specification for new photocopier:

Type	Monochrome multifunction product
Developing system	Laser dry electrostatic transfer system
Copy/print per minute	18ppm/cpm (A4)
Memory	256MB
Enlargement magnification	25% -400% (1% per step)
Standard paper source	1X500sheets (cassette)+100 sheet(mpt)
Opp paper source	Pf-480
Multiple copy	1- 999
Copy/print resolution	600X600dpi
Maximum original size	A3
Paper capacity (80gsm)	550 sheets +100sheet mpt
Duplex	Should be present
Drum yield	150000 sheets (A4)
Toner	15000 sheets (A4)
Fax	Optional
Networking	Should be present

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