

UNIVERSITY OF NORTH BENGAL

Tender Notice

Sealed quotations are invited from the authorized service provider of VOLTAS Ltd. for Annual Maintenance Contract of 27 nos of Highwall Split AC at Kolkata office of the University of North Bengal, DD/27/C,Sector-I,Bidhan Nagar (Salt Lake), Kolkata-700064.

The Tender papers and terms & conditions may be downloaded from the University portal. The last date of submission of Tender is **25.7.2016 up to 12.30 p.m.** and to be opened on **25.7.2016 at 2.30 p.m.**

Ref.no. 28/R-16

Sd/-

Date : 18.07.2016

Registrar (Officiating)

University of North Bengal



“ENLIGHTENMENT TO PERFECTION”

TENDER PAPER FOR ANNUAL MAINTENANCE CONTRACT OF AC MACHINES AT KOLKATA OFFICE OF THE UNIVERSITY

<i>Particulars</i>	<i>Numbers (in Unit)</i>	<i>Rate of AMC per Year (in Rs.) (inclusive of all taxes)</i>
1. 1 Ton Highwall Split AC	01	
2. 1.5 Ton Highwall Split AC	21	
3. 2 Ton Highwall Split AC	05	
Total	27	

It is certified that on behalf of the organization we are quoting the above prices as per the terms & conditions laid by the University of North Bengal in (**Annexure-I**)

NAME OF THE COMPANY/FIRM:

SIGNATURE WITH SEAL:

ADDRESS:

Terms and Conditions

1. The Firm should be the authorized service provider of VOLTAS Ltd.. Authorization certificate of the company duly signed and stamped by the firm should be enclosed along with the tender paper.
2. The rate should be quoted for non-comprehensive AMC and shall be inclusive of all taxes.
3. The Service provider shall provide all spare parts. A list of the spare parts along with rate (including of all taxes) shall be enclosed with the tender paper. The service provider will be bound to provide the spare parts at quoted rate during the period of AMC.
4. The service provider shall inspect, conduct servicing each and every AC machine at least two times in a year on six monthly basis.
5. Apart from above the Service Engineer shall attend the call within 24 hours for trouble shooting to be done on no wait basis.
6. Copy of valid PT, PAN & CST duly signed and stamped shall be enclosed along with the tender. The VAT number along with the date till it is valid shall also be mentioned.
7. The Tender Form shall be downloaded from NBU portal (www.nbu.ac.in), a demand draft of Rs 500/- (Rupees Five hundred only) in favour of “University of North Bengal” payable at SBI, NBU Campus Branch, shall be enclosed towards the cost of tender form failing which tender paper will be treated as cancelled.
8. The quoted price shall be valid for one year from date of issue of the acceptance letter.
9. Overhauling of machines shall be done at site as far as possible. If it is required to bring machine to the workshop of the service provider, the handling and transportation cost shall be borne by the service provider.
10. If quoted rate is accepted, the service provider shall be bound to provide maintenance services at least for one year from the date of issue of the acceptance letter.
11. The last date of submission of Tender Form is **25.07.2016 up to 12.30 p.m** and to be opened on **25.07.2016 at 2.30 p.m.** in the office of the Finance Officer. The interested Tenderers may remain present at the opening of tender.
13. The University authority reserves the right to accept or rejects any/ all quotations without assigning any reason and shall not be bound to accept the lowest quotation.

14. For any clarification regarding tender, please contact with the undersigned on any working day during the office hours.

15. The duly filled in Tender paper is to be sent to the under noted address :

To

The Audit & Accounts Officer
Office of the Finance Officer
University of North Bengal,
Raja Rammohunpur
P.O- NBU, Dist: Darjeeling,
Pin-734013.

Sd/-

Registrar (Officiating)
University of North Bengal