

University of North Bengal



P.O. Raja Rammohunpur
Dist Darjeeling
Pin 734013

Notice Inviting e-Tender- 11 / R-2016

e-Tender is invited from reputed Vendors for supply and installation of Scanning and Digitization of Theses in the University Central Library ,University of North Bengal, Rajarammohunpur Campus. For details please visit <https://wbtenders.gov.in>

Sl. No.	Item	Earnest Money	Completion Time
1.	Scanning and Digitization of Theses	20,000/-	6 (six) months

TERMS AND CONDITIONS :

- (1) The quoted rate shall be inclusive of all taxes.
- (2) Taxes will be deducted at source as per prevailing rules of Central and State Government.
- (3) The terms and conditions of payment shall be declared clearly.
- (4) Copy of current year PT challan, Trade License, PAN card, VAT / CST registration certificate along with the last challan, Service tax registration certificate shall be accompanied with the technical bid documents. [NonStatutory Documents]
- (5) The vendor shall have credential of doing the similar work in any University / institution. Copy of credential certificate shall be submitted along with technical bid (Non Statutory documents).
- (6) The vendor shall clearly state the pre-installation requirements and take all responsibilities to arrange the same.
- (7) The service engineer shall attend the call within 24 hrs for trouble shooting to be done on no wait basis.
- (8) The work shall be done at University Library.

- (9) The work shall be completed within 6(six) months from the date of issue of work order.
- (10) A sum of Rs. 20,000/- shall be deposited to the under noted account of the University through RTGS as earnest money and the copy of receipt challan of RTGS with UTR number shall be accompanied with the technical bid document (Statutory Documents) failing which the tender paper will be treated as cancelled. The earnest money of the unsuccessful quotationer(s) will be refunded without interest after one month of the opening of tender paper and the same of the successful candidate will be refunded without interest after three months of the satisfactory installation of the equipment subject to redressal of complaint, if any.

Name of the A/c : N.B.U (S/B).

Account Number : 10195736768

IFSC Code : SBIN0002096

- (11) Tender paper shall be downloaded from <http://wbetenders.gov.in> Portal. A sum of Rs. 2,000/- shall be deposited to the above account mentioned under sl.no. 10 of the University towards the cost of tender paper failing which tender paper will be treated as cancelled.
- (12) The University authority reserves the right to accept or reject any/all quotations.
- (13) The quotation should be valid for at least 90 (ninety) days.
- (14) Selection of the agency will be made on the basis of both technical and financial bids. Technical bids and financial bids shall be submitted by online only. Offline submission of tender paper will not be accepted.
- (15) The last date of submission of tender form is 20.06.2016 upto 11.30 a.m. and to be opened on 20.06.2016 at 4.00 a.m.
- (16) The tenderers may remain present at the opening of tender.
- (17) For any clarification regarding tender please contact with the Librarian (In-Charge) (Tel. no: +91 0353 2776371) e-mail id -b_karmakar@hotmail.com.

(18) Date & Time Schedule

SI NO	Particulars	Date & Time
1	Publishing of Tender	03.06.2016
2	Documents download/sell start date (Online)	03.06.2016 from 6 p.m.
3	Bid submission Start Date	04.06.2016 from 11 a.m.
4	Bid Submission End Date	20.06.2016 upto 11.30 a.m.
5	Technical Bid Opening	20.06.2016 at 4.00 p.m.
6	Offline Submission	NO OFFLINE SUBMISSION ACCEPTED
7	Financial Bid Opening	To be notified

Registrar (officiating)