

University of North Bengal



P.O. Raja Rammohunpur
Dist Darjeeling
Pin 734013

Notice Inviting e-Tender-54/R-2016

e-Tender is invited from reputed Vendors for supply and activation of Microsoft Volume Licence in the Computer Centre ,University of North Bengal, Rajarammohunpur Campus. For details please visit <https://wbtenders.gov.in>

Sl. No.	Item	Period	Quantity	Earnest Money	Completion Time
1.	Microsoft Desktop Education Lng (English) & all Language License Software assurance Pack Academic Open Value 1 License Level E Enterprise	3 (three) years	150		30 days
2.	Microsoft Desktop Education Lng (English) & all Language License Software assurance Pack Academic Open Value 1 License Level E Enterprise	3 (three) years	50		30 days

TERMS AND CONDITIONS :

- (1) Rates should be quoted in Indian Rupees (INR) inclusive of all the charges separately for English language only and for all language with breakups as : (i) Basic cost (ii) Taxes (as applicable) (iii) Total cost. No other charges will be paid towards installation / activation etc.
- (2) The University will purchase Microsoft volume licence either of English language or all language.
- (3) Taxes will be deducted at source as per prevailing rules of Central and State Government.
- (4) 92% of the total order value shall be released after the successful installation / commissioning of the ordered package(s) against the submission of the test report duly certified by the concerned authority. The remaining 8% of the bill value shall be

deducted and kept aside as security deposit which will be paid after 3(three) months from the date of satisfactory activation report, subject redress of complaints, if any.

- (5) Copy of current year PT challan, Trade License, PAN card, VAT / CST registration certificate along with the last challan, Service tax registration certificate shall be accompanied with the technical bid documents. [NonStatutory Documents]
- (6) The vendor shall submit authorization certificate from OEM along with the technical bid.(Non Statutory documents).
- (7) The vendor shall have credential of supply of similar softwares in any University / institution / recognized organization. Copy of credential certificate shall be submitted along with technical bid (Non Statutory documents).
- (8) The Microsoft Licence shall carry 3 (three) years validity with all types of facilities from the date of activation.
- (9) The successful tenderer shall complete the licence activation of the Software within 30 (thirty) days from the date of issuance of the supply order.
- (10) A sum of Rs. 30,000/- shall be deposited to the under noted account of the University through RTGS as earnest money and the copy of receipt challan of RTGS with UTR number shall be accompanied with the technical bid document (Statutory Documents) failing which the tender paper will be treated as cancelled. The earnest money of the unsuccessful quotationer(s) will be refunded without interest after one month of the opening of tender paper and the same of the successful candidate will be refunded without interest after three months of the satisfactory installation of the softwares subject to redressal of complaint, if any.

Name of the A/c : N.B.U (S/B).

Account Number : 10195736768

IFSC Code : SBIN0002096

- (11) Tender paper shall be downloaded from <http://wbetenders.gov.in> portal. A sum of Rs. 2,000/- shall be deposited to the above account mentioned under sl.no. 10 of the University towards the cost of tender paper failing which tender paper will be treated as cancelled.
- (12) The Institute reserves the right to accept in part or in full or reject any or more quotation(s) without assigning any reasons or cancel the tendering process and reject all quotations at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).
- (13) The quoted rates must be valid for period of 3 (three) months from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall

remain unchanged during the period of validity. If the bidder quotes the validity shorter than the required period, it may be rejected.

- (14) The brochure /catalogue of the softwares shall accompany the technical bid documents (Non Statutory documents).
- (15) Selection of the agency will be made on the basis of both technical and financial bids. Technical bids and financial bids shall be submitted by online only. Offline submission of tender paper will not be accepted.
- (16) The last date of on-line submission of the tender form is upto 31.08.2016 at 11.00 a.m and to be opened on 31.08.2016 at 3.00 p.m.
- (17) The tenderers may remain present at the opening of tender.
- (18) For any clarification regarding tender please contact with the Head, Computer Centre (Tel. no : 0353 2776318) e-mail id - aaarindam@yahoo.co.in
- (19) The Bidder shall submit a copy of the tender document and addenda thereto, if any, with each page of this document should be signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender document.

(20) Date & Time Schedule

SI NO	Particulars	Date & Time
1	Publishing of Tender	12.08.2016
2	Documents download/sell start date (Online)	13.08.2016 at 11.00 a.m.
3	Bid submission Start Date	13.08.2016 at 11.00 a.m.
4	Bid Submission End Date	31.08.2016 at 11 p.m.
5	Technical Bid Opening	31.08.2016 at 3.00 p.m.
6	Offline Submission	NO OFFLINE SUBMISSION ACCEPTED
7	Financial Bid Opening	To be notified

Sd/-

Registrar (officiating)