

UNIVERSITY OF NORTH BENGAL



Email— tenders.engineer@nbu.ac.in

OFFICE OF THE CHIEF ENGINEER

(Raja Rammohunpur, PO-North Bengal University, Dist-Darjeeling, Pin-734013)

Date:19/06/2024

Abridged Notice Inviting Quotation

NIQ No. - NBU/CE/01/24-25

Sealed quotations are invited from the reputed vendor(s)/suppliers **on their letterhead** as per the following format for “**Supply of 16-inch plastic body Pedestal Fan**” required by the University of North Bengal at Raja Rammohunpur, Siliguri, Darjeeling---

Sl. No.	Description of item	Unit	Quantity	Rate/unit incl. GST and other taxes (in Rs)	Total Amount (Rs)
01	Supply of 16” plastic body pedestal fan having (400 mm sweep, input power 120watt, Speed 2100 RPM and Air delivery 120 CMM) of make Crompton or as equivalent as approval by the EIC. Note: Rate should be quoted by comprising the profit and delivery charges.	Nos.	28		

Last date & time of submission of quotation--- 26/06/2024 up to 1.30 p.m

Tentative date & time of opening of quotation--- 26/06/2024 up to 2.30 p.m

Terms and Conditions:

- a) The following documents are required to be uploaded/attached with the quotation—
 - i) Valid Trade License.
 - ii) PAN card.
 - iii) GST Registration certificate.
 - iv) Valid PT certificate/challan.
 - v) **EMD –A sum of Rs. 2000.00 (rupees two thousand only) in the form of CTS Demand Draft from any Bank as recognized by the RBI in favour of University of North Bengal payable at Siliguri is to be submitted with the tender documents as earnest money deposit, failing which the tender/quotation will be treated as cancelled. EMD will be released after expiry of successful completion of warranty period. Otherwise, shall be forfeited.**
- b) Quoted rate should be valid for at least 4 (four) months.
- c) **Price should not exceed MRP/Latest price-list of the manufacturer, if any, and should be inclusive of all taxes as mentioned in the format.**
- d) **L1 will be calculated/finalized on basis of gross lowest quoted rate.**
- e) Time of delivery shall be reckoned **10 (ten) days** from the date of receipt of work order.
- f) **Warranty** period will be considered **as per manufacturer specification** from the actual date of supply/installation as applicable.
- g) Taxes will be deducted as per prevailing Government norms.
- h) Price shall be quoted in Indian Rupees (INR).

- i) All material(s) supplied by the vendor(s) from the market should possess IS specification or as recommended in the tender notice or as approved by the Chief Engineer or by his authorized representatives.
- j) Tools and tackles for any installation/supply, if required, shall have to be arranged by the agency at their own cost.
- k) Agency shall maintain & comply with all standard/relevant safety norms and measures at their own cost during installation/supply of any such equipment, if applicable.
- l) Supervision of electrical components of works/supply will be carried out by concerned electrical wing of the department (Office of the Chief Engineer) under the overall guidance of the Chief Engineer as the case may be.
- m) Quantity of materials required may vary as per requirement of the University authority. Quantity required may increase or decrease as per decision taken by the University authority.
- n) Recommendation of payment will be done only after successful delivery, installation & commissioning of the materials, as applicable.
- o) Bidders are requested to be present at the time of opening of quotations/tenders.
- p) For any further detail bidders may contact the office of the undersigned during office hours except Saturday, Sunday and Holidays.
- q) The Chief Engineer, NBU reserves the right to deny or accept or reject any or all the applications and to amend/change/supplement/cancel any clause or the whole tendering process, at any point of time without any obligation & assigning any reasons what-so-ever and without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for such action.
- r) University authority has the liberty to take administrative/legal steps as they deem fit against the successful bidder at their discretion if the warranty/guarantee/services are not provided properly and in time by the agency/service provider. For any discrepancies, decision taken by the Vice Chancellor, University of North Bengal is final and binding. And for any court cases the jurisdiction will be High Court, WB.

Chief Engineer
University of North Bengal