



‘समानो मन्त समिति समानी’

UNIVERSITY OF NORTH BENGAL
OFFICE OF THE REGISTRAR
Accredited by NAAC with Grade B⁺⁺
NOTICE

Sealed quotations are invited from the prospective vendors for purchasing of Laptop & Printer from SERB-CRG Project (CRG/2023/000046) in the Department of UGC-MMTTC for a projected expenditure of Rs.90,000/-

For details, please visit the NBU website (www.nbu.ac.in).

Registrar (Addl.Charge)
University of North Bengal

Advt No: 83/R-2025
Date: 12/01/2025

QUOTATION NOTICE

Sealed quotations are invited from the prospective vendors/suppliers for purchasing **“Laptop & Printer”** as mentioned in the attached Table for the annual rate contract for the year 2024-25 stating the percentage of discount applicable on price catalog 2024-25 from **SERB-CRG funded Research Project [Sanction No: CRG/2023/000046]** at Dept. of UGC-MMTTC, University of North Bengal for a projected expenditure of Rs. 90 thousand. All Quotations are to be submitted accompanying with GST & PAN photocopies, duly stamped and signed along with valid certificates as sole-distributor/dealership, if applicable, to Dr. Sanjib Bhattacharya, Associate Professor – Deputy Director, UGC-MMTTC, University of North Bengal within 15 days from the date of publication of this notice. For further queries in this matter, please contact us at **9064254957**.

Terms and Conditions:

1. A copy of the current year's PT challan, Trade License, PAN card, and GST registration certificate duly signed & stamped shall be accompanied by the technical bid documents. [No statutory Document].
2. The rate should include all taxes and charges. However, the rate of GST and the amount should be shown separately.
3. Quotation should be valid for at least three months.
4. All the items are to be assured with warranty.
5. Supply shall be done within 15 days after issuing the supply order.
6. Item(s) should be delivered to the UGC- MMTTC, University of North Bengal.
7. All payments will be made as per the financial rules of the University of North Bengal.
8. The agency selection will be based on technical and financial bids. The technical bid and the financial bid should be sealed by the bidder in separate covers duly superscripted, and both sealed covers are to be put in a bigger cover, which should also be sealed and duly superscripted. The technical bids will be opened by the office at the first instance and evaluated. In the second stage, financial bids of only the technically acceptable offers will be opened for furnishing value and ranking before finalizing and awarding the contract. After evaluation, the highest discount rate (H1) from the financial bid among the technically qualified bidders will be accepted.
9. The University reserves the right to accept in part or in full or reject any or more quotation(s) without assigning any reason or cancel the tendering process and reject all quotations at any time before the award of the contract, without incurring any liability, whatever to the affected bidder or bidder(s).

10. The last date for submission of the tender form is up to 5.30 P.M. of the 15 days from the publication date of the advertisement. It will be opened within two working days after the stipulated time of the acceptance period at the office of UGC-MMTTC, University of North Bengal.

11. For any clarification regarding the tender, please contact the undersigned (Mobile No. 9064254957).

Required Description of Laptop & Printer in tabular form:

Sl. No.	Name of equipment	Quantity	Description of equipment	Preferred Brand
1	Laptop	01	INTEL CORE I7-13TH 1355U GEN 16GB DDR4 RAM 512 GB SSD DRIVE INTEL UHD GRAPHICS 15.6 FHD IPS DISPLAY BLACKLIT KB WINDOWS 11+ MS OFFICE	Dell, Lenovo and HP
2	Printer	01	Multi-Functional Colour Eco Ink Tank, Print, Scan, Copy, WIFI	EPSON, HP

Sanjib Bhattacharya

Dr. Sanjib Bhattacharya,
Associate Professor – Deputy Director, UGC-
MMTTC & Principal Investigator of SERB-CRG
Research Project, University of North Bengal.

Dr. Sanjib Bhattacharya
Principal Investigator
SERB Funded Research Project
Core Research Grant (CRG/2023/000046)
UGC - MMTTC (Physics)
University of North Bengal