

**UNIVERSITY OF NORTH BENGAL**  
**Office of the Registrar**



সমানোমন্ত্র: সমিতি: সমানী

**Notice inviting e-Tender**

Following e-Tenders are invited from reputed Vendors, for details please visit  
<https://wbtenders.gov.in>

<b>SL.NO.</b>	<b>NIT NO.</b>	<b>TENDER ID</b>
1.	21/R-2024	2024_DHE_696761_1
2.	22/R-2024	2024_DHE_696779_1
3.	23/R-2024	2024_DHE_696805_1

**Registrar (Offg.)**

# University of North Bengal



P.O. Raja Rammohunpur  
Dist Darjeeling  
Pin 734013

## Notice Inviting E-Tender- 23 /R-2024

e-Tenders are invited from reputed Agency for providing Security Guards for round the clock guarding at University of North Bengal, Jalpaiguri Campus. For details please visit <https://wbtenders.gov.in>

Sl. No.	Particulars	Earnest Money
1.	Providing Security Guards for round the clock guarding at University of North Bengal, Jalpaiguri Campus	20,000/-

### TERMS AND CONDITIONS :

- 1) The service provider must comply all the relevant Govt. Rules / Guidelines applicable for the person who will be engaged for the mentioned purpose.
- 2) The base price and GST shall be shown separately.
- 3) Taxes will be deducted at source as per prevailing rules of Central and State Government.
- 4) The terms and conditions of payment shall be declared clearly.
- 5) Copy of current year PT challan, Trade License, PAN card, GST registration certificate shall be accompanied with the technical bid documents. [Non Statutory Documents]
- 6) The agency should have the license to engage in the business of Private Security Service in West Bengal issued by the competent authority [Non Statutory documents].
- 7) The vendor shall provide Company details as per Annexure-A.
- 8) The agency shall enclose EPF Registration certificate [Non-Statutory Documents]

- 9) The agency shall provide a certificate that they will pay at least minimum wages as per Govt. Rule to their Security staff.
- 10) The Resourceful Bonafide agency having experience to execute of similar nature of work of 5 years in Government / Semi Government organization with satisfactory performance certificate of competent authority are eligible to participate. Copy of credential certificate shall be submitted along with technical bid [Non Statutory documents].
- 11) A sum of Rs. 20,000/- shall be deposited to the under noted account of the University through RTGS as earnest money and the copy of receipt challan of RTGS with UTR number shall be accompanied with the technical bid document (Statutory Documents) failing which the tender paper will be treated as cancelled. The earnest money of the unsuccessful quotationer(s) will be refunded without interest after one month of the opening of tender paper and the same of the successful candidate will be refunded without interest after three months of the satisfactory installation of the equipment subject to redressal of complaint, if any.

Name of the A/c: N.B.U (S/B).  
Account Number: 10195736768  
IFSC Code: SBIN0002096
- 12) The University authority reserves the right to accept or reject any/all quotations.
- 13) The quoted rates must be valid for minimum one year from the date of agreement. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quotes the validity shorter than the required period, it may be rejected.
- 14) Selection of the agency will be made on the basis of both technical and financial bids. Technical bids and financial bids shall be submitted by online only. Offline submission of tender paper will not be accepted.
- 15) The bidders are requested to make an onsite assessment of the premises before quoting rates for this tender. They may inspect the building and premises during the office hours on working days.
- 16) The last date of submission of tender form is upto 05.07.2024 at 12.30 p.m. and to be opened on 08.07.2024 at 12.30p.m.
- 17) The tenderers may remain present at the opening of tender.
- 18) All cases of disputes not covered under the terms & conditions of Tender will be referred to the Vice-Chancellor for a decision which shall be final and binding on both the parties.

19) For any clarification regarding tender please contact with Dr. Subhajit Sarkar, Assistant Registrar, Jalpaiguri Campus(Tel no. 03561-257456), University of North Bengal.

20) Date & Time Schedule

<b>SINO</b>	<b>Particulars</b>	<b>Date &amp; Time</b>
1	Publishing of Tender	20.06.2024
2	Documents download/sell start date (Online)	20.06.2024 from 6.00 p.m.
3	Bid submission StartDate	20.06.2024 from 6.00 p.m.
4	Bid Submission EndDate	05.07.2024 upto 12.30 p.m.
5	Technical Bid Opening	08.07.2024 at 12.30 p.m.
6	Offline Submission	<b>NO OFFLINE SUBMISSION ACCEPTED</b>
7	Financial Bid Opening	<b>To be notified</b>

Sd/-  
Registrar (Offg.)  
University of North Bengal

**BIDDERS DETAILS**  
**(To be provided on company letter head)**

NIT NO.:

TENDER ID:

1	NAME OF THE BIDDER	
2.	ADDRESS	
3.	CONTACT NUMBER	
4.	CONTACT PERSON	
4.	EMAIL ID	
5.	BANK DETAILS A/c Name A/c Number Name of the Bank Name of the Branch IFSC	

Authorized Signatory(with seal &amp; Stamps)