

# UNIVERSITY OF NORTH BENGAL

Accredited by NAAC with Grade A

**Prof. (Dr.) Pranab Ghosh**  
**Registrar (Officiating)**  
Raja Rammohunpur  
P.O. North Bengal University  
Dist. Darjeeling, West Bengal  
PIN – 734 013



সমানো মন্ত: সমিতি: সমানী

Phone: (0353) 2699008 (O)  
Fax : (0353) 2776313, 2699001  
Visit us at : <http://www.nbu.ac.in>  
Email : [regnbu@nbu.ac.in](mailto:regnbu@nbu.ac.in)  
[regnbu@sancharnet.in](mailto:regnbu@sancharnet.in)

Ref.No. 3171 /R-2021

Dated: 31.08.2021

## CIRCULAR

On the basis of the Order No. 753/VII-ISS/2M-22/2020 dated 28.08.2021 issued by the Chief Secretary to the Government of West Bengal and in continuation of this office notice no. 2986 / R-21 dated 14.08.2021, the undersigned is directed by the Hon'ble Vice-Chancellor, University of North Bengal to circulate that the **administrative offices (both academic and administrative)** of the University and its affiliated Colleges shall remain open as per normal working hours from **01.09.2021 (Wednesday) to 15.09.2021 (Wednesday)** with **25% of strength**, (however, for the offices dealing with the admission/ Exams process the respective HOD may arrange for additional duties for the staff, maintaining Covid-19 protocol) as per the duty roster to be prepared by the respective Head/ Principal of the Departments of the University and its affiliated colleges respectively. However, the academic activities (EXCEPT ONLINE ACTIVITIES) of the University and its affiliated colleges shall also remain suspended till 15<sup>th</sup> September, 2021.

In case of any doubt, the Registrar of the University will issue required clarification by the direction of the Hon'ble Vice-Chancellor.

Registrar (Officiating)  
University of North Bengal  
**Registrar (Officiating)**  
**University of North Bengal**

In communication to:

1. The Hon'ble Vice-Chancellor, NBU for his kind information.
2. The Deans of the Faculty Council for P.G. Studies in Science & Arts, Commerce and Law, NBU
3. The Principal/ Teacher-in-Charge/ Officer-in-Charge of all Colleges affiliated to the University of North Bengal for information and necessary action.
4. All Heads/ Directors of Academic/ Administrative Departments/ Branches/ Sections/ Centres, NBU for information and necessary action.
5. All the Superintendents of all Hostels at NBU for information and necessary action.
6. The academic Coordinator, NBU Jalpaiguri Campus.
7. The Assistant Registrar, NBU Jalpaiguri Campus.
8. The Officer-in-Charge, NBU Kolkata Camp Office for information.